

**3.8 Forms.** All courts shall use the forms prescribed by these rules. Use of the following forms shall be required:

1. Complaint Form, JUV-2;
2. Delinquent/Unruly Petition, JUV-3, the orders entitled Order of Dismissal, Order of Withdrawal, Admission/Denial, and Order of Adjudication which follow the delinquent/unruly petition are suggested only and shall not be required;
3. Standard Deprived Petition, JUV-4;
4. Summons and Process, JUV-7;
5. Subpoena, JUV-8;
6. Subpoena to Produce, JUV-9;
7. Notice of Transfer to Adult Criminal Court, JUV-10;
8. Application for Bond, JUV-11;
9. Affidavit and Warrant, JUV-12;
10. Juvenile Court Docket Sheet, JUV-16;
11. Parental Notification of Abortion Petition, JUV-18;
12. Pre-Trial Juvenile Rights Form, JUV-20.
13. Parental Notification Certificate: Hearing Not Held/More Than 24 Hours Elapsed, JUV-28.
14. Parental Notification Certificate: Hearing Not Held/Failure to Appear/No Motion for Continuance, JUV-29;
15. Parental Notification Certificate: Hearing Held/No Decision Rendered Within 24 Hours, JUV-30.

In those cases in which a social history or pre-dispositional report is prepared, the court shall use the Social History Face Sheet and Format, JUV-21. Provided, however, that if additional information is desirable, an addendum may be attached to the Social History as part thereof.

The following form is to be used, or another form which is in substantial conformity with the one provided below:

16. Motion for Access to a Juvenile Court Proceeding, JUV-22;
17. Informal Adjustment Agreement, JUV-17;
18. Order of Commitment, JUV-15.

The following forms are suggested only and may be used by the court as provided or as guidelines:

19. Motion for Extension of Order, JUV-6;
20. Order of Detention, JUV-13;
21. Adult Commitment Order, JUV-14;
22. Order for Shelter Care, JUV-19;
23. Court Order in Response to a Motion for Access to a Juvenile Court Proceeding (granting motion), JUV-23;
24. Court Order in Response to a Motion for Access to a Juvenile Court Proceeding (denying motion), JUV-24;
25. Request to Install Recording And/Or Photographic Equipment Pursuant to Rules and Guidelines for Electronic and Photographic News Coverage of Juvenile Court Proceedings, JUV-25;
26. Court Order in Response to a Request to Install Recording And/Or Photographic Equipment Pursuant to Rules and Guidelines for Electronic and Photographic News Coverage of Juvenile Court Proceedings (approval of motion), JUV-26;
27. Court Order in Response to a Request to Install Recording And/Or Photographic Equipment Pursuant to Rules and Guidelines for Electronic and Photographic News Coverage of Juvenile Court Proceedings (denial of motion), JUV-27.

**(a) Form size.** All prescribed forms, written reports, motions, briefs, pleadings, and other documentary evidence used in the juvenile courts shall be on letter size paper, 8 1/2" x 11" in size.

**(b) Style of Pleadings, Motions and Briefs.** Any pleadings, motions or briefs not filed on the forms adopted herein shall be styled in the same manner and shall contain the same information as contained on the petition forms prescribed under these rules.

**(c) Maintenance of Prescribed Forms.** It shall be incumbent upon the clerk of the juvenile court to order and maintain a supply of all forms prescribed by Rule 3.8. The forms shall be paid for out of county funds and purchased through a local vendor.